

Scrutiny Work Programme

Meeting Date	Agenda Item	Background/Description	Lead Officer/ Lead Member
TBC	Local Plan update	Members have requested a verbal update on the progress of the current local plan review. The specialists in planning policy are due to meet with the planning inspectorate w/c 27 th September and an update will follow when they are able.)	Specialist (Strategic Planning)
TBC	Remote working, meeting technology and IT support	Following the connectivity issues experienced by all members due to the migration to Office 365, Scrutiny members have asked for a report to explain what happened, why and what lessons have been learnt.	Specialist (Digital Services)
TBC	Somerset Waste Partnership	Regarding many issues with waste and recycling services, and specifically the rollout of 'Recycle More' across the district, Scrutiny committee have requested to engage with SWP to help identify and address these concerns. This engagement will with the SWP joint scrutiny panel, via the SSDC scrutiny member representatives on 23 rd September 2021.	Environment services Manager/SWP Cllr Brian Hamilton & Cllr Robin Bastable
TBC	Somerset Rivers Authority	Regarding the recent flooding in Chard and other areas across the district, members requested to have some engagement with the Somerset Rivers Authority joint scrutiny panel, via the SSDC Scrutiny member representatives.	Cllr Paul Maxwell and Cllr Robin Pailthorpe
TBC	S106 SWAP audit findings	Following concerning findings from the SWAP report, members have asked for an update on S106. There is a project team currently working on the future s106 governance, and the Locality Team Manager will come back with an update as soon as he is able.	Locality Team Manager
TBC	CIL Update	Verbal update on progress with Community Infrastructure Levy n.b Member workshop 24 th August 2021. (possibly combined with audit committee following issues identified by SWAP)	Lead Specialist (Economic Development)
TBC	Overview of Voluntary sector support and draft Commissioning Model	At the January 2020 meeting of Scrutiny Committee members requested to have input to the draft Commissioning Model to replace strategic grants	Specialist (Strategic Planning)
TBC	Resident Survey	At the March 2020 Overview and Scrutiny Committee meeting when the Council performance report was being reviewed there was reference to a resident survey being conducted to capture feedback qualitative information, the survey structure and content will be discussed at this meeting.	Specialist (Performance)

The Somerset Waste Board and Somerset Waste Partnership Forward Plan of key decisions can be viewed at:
<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=196&RD=0>

Agendas and minutes for the Heart of the South West (HotSW) Local Enterprise Partnership (LEP) Joint Scrutiny Committee can be viewed at:
<https://democracy.devon.gov.uk/ieListMeetings.aspx?CId=456&Year=0>

Agendas and minutes of the Joint Scrutiny Panel of Somerset Waste Board can be viewed at:
<https://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=356&Year=0>

Agendas and minutes of the Joint Scrutiny Panel of Somerset Rivers Authority can be viewed at:
<https://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=351&Year=0>

Current Task & Finish Reviews (some have been suspended due to Covid-19)

Date Commenced	Title and Purpose	Members
October 2021	Review of the Council Tax Support scheme for 2022 as per the 'Report and Findings of the Overview and Scrutiny Task and Finish Group' December 2020.	Cllr Sue Osborne, Cllr Karl Gill, Cllr Tim Kerley, Cllr Rob Stickland, Cllr Linda Piggott Vijeh (with the Specialist Benefits)
<i>(reconvened Nov 2020)</i>	Productivity Analysis – understanding the cost of services, products and process. Quarterly workshops focussed on assisting officers with a review of fees and charges on a number of service areas. 1) Pest Control 2) Licencing	Cllr Robin Bastable, Cllr Jeny Snell, Cllr Brian Hamilton, Cllr Crispin Raikes and Cllr Gerard Tucker. (with the Income & Opportunities Manager)
Jan/Feb 2021	SSDC Environment Strategy – Time limited research project considering existing energy contract arrangements and development of a roadmap/recommendations for transition to renewable energy providers. Early market engagement workshops commenced March 2021	Cllr Charlie Hull and, (PH) Cllr Sarah Dyke, Cllr Sue Osborne, Cllr Gerard Tucker, Cllr Crispin Raikes, Cllr Robin Bastable (With Lead Specialist Environmental Health, Specialist Procurement, and Specialist Facilities Management)

Date Commenced	Title and Purpose	Members
TBC	SSDC Environment strategy refresh – Review of environment strategy achievements and prioritisation of future projects.	Cllr Gerard Tucker, Cllr Crispin Raikes, Cllr Robin Bastable, Cllr Sue Osborne, Cllr Karl Gill, Cllr Paul Maxwell,
TBC	Step-back review of Covid-19 response and recovery. Workshops to commence following the adoption of the Recovery Strategy in April 2021.	Need to invite members
TBC (on hold due to Covid-19)	Understand the effect of short term lettings in South Somerset, how to minimise risks and maximise positive economic impact. (Airbnb type rentals) on Tourism, Business Rates, Housing and Regeneration across South Somerset.	Cllr Brian Hamilton, Cllr Sue Osborne
If you have any suggested topics for Scrutiny Committee to consider please contact Specialist (Members) – stephanie.gold@southsomerset.gov.uk		

Other Scrutiny working groups/workshops/matters of interest

Meeting date	Title	Description	Officers/Members
TBC	Somerset Bus Services Improvement Plan	Members have asked that SSDC promote the SCC bus services improvement consultation to allow all parish/town councils and residents to have their say on local bus services.	
24 th August 2021	CIL Update/S106	Verbal update on progress with Community Infrastructure Levy - allocation and prioritisation of the funding. Review of charges associated with administering section 106 agreements.	Lead Specialist (Economic Development)

Ongoing	Members portal continuous improvement working group	Members portal re-development work continues and Steph will bring updates back to committee	All committee with Specialist Scrutiny and Member Development and Digital Specialist Business Relationship and Planning
TBC	Role of Scrutiny & Audit	Refresher on the role of both Scrutiny and Audit, with a clear definition of the lines between the two functions.	All members of Scrutiny and Audit with Specialist Scrutiny and Member development and S105 Monitoring officer.